

# Help Wanted

## Member Services Representative

**Description:** Represent the Credit Union in a courteous and professional manner. Assist members with account inquiries, opening accounts, new services, and some teller duties. Strive to retain and grow membership.

**Hours:** This position works 40 hours per week, Monday through Friday, 8:00 a.m. to 4:45 p.m.

**Education/Experience:** No experience necessary. We will train. Applicant must have a high school education or equivalent.

**Interpersonal Skills:** Courtesy, tact, diplomacy, and organizational skills are essential. Dependability and punctuality are a must.

Applications are available at the receptionist desk, or can be emailed upon request. Contact: [Cody@freedom1stfcu.org](mailto:Cody@freedom1stfcu.org) EOE

